



Women, Infants & Children Supplemental Nutrition Program



Preparing for a WIC Recertification Appointment

What is this appointment for?

After the initial enrollment onto the WIC program, also called certification, individuals must be periodically recertified. Recertification is **the process of verifying that you and/or your child meet the requirements to receive WIC benefits**. For children, this occurs annually. Women enrolled when pregnant are recertified once more in the post-partum period after the pregnancy ends.

What am I required to bring to this appointment?

1. **The individual due for recertification.** If you forget who the appointment is for, you will see the individual's name on the appointment screen in your WIC App.
2. **Personal identification for the individual being recertified (examples below): ***
Your CA WIC card, official photo ID (driver's license, school/work ID, passport), Medi-Cal card, birth certificate, social security card, CalFresh, CalWorks, immigration card, immunization record (*for infant or child only*), medical referral form from doctor.
3. **Address verification (examples below): ***
Recent mail or bill with your name and address, official photo ID card with address, recent rent receipt or lease agreement, recent paystub.
4. **Total household/family income verification (examples below): ***
Paycheck stubs (previous 30 days), military pay (LES), state disability insurance (SDI) benefits, alimony/child support, unemployment (EDD) benefits, workman's compensation benefits, student financial aid/grants/scholarships, Social Security (SSI) benefits.

Note: Any individual certified as fully eligible to receive Medi-Cal, CalFresh (SNAP) or CalWORKS (TANF) benefits is automatically eligible for WIC. You must provide proof in the form of a Medi-cal card or aid notification letter so that we can confirm active eligibility in place of income verification documents listed above.

If you are unable to provide any of the required information please contact us at 1-800-781-4449, x3 or (805) 981-5251 to discuss other options. **Please note that a signed declaration may be used by migrant workers, homeless individuals, or disaster victims instead of the documents above.**

Not Required at this appointment but helpful:

5. **Completed medical referral form from your doctor's office with the following information:**
Most recent Height/Weight measurements. Most recent blood test results for hemoglobin/hematocrit. Bringing this when requested may save additional appointments for you in the future.

Common Questions

It seems like I just did a recertification. Why do I have to do it again?

That might be true. Each individual in the family has their own certification period and therefore may be due for a recertification appointment at different times. For example, if you have two children on the program, and they were born in different months, they will likely be due for recertification on different months as well. These dates are set by federal regulations and are not within our control locally.

Why should I arrive 15 mins before my appointment time?

We will ask you to complete several forms when you arrive. Arriving 15 minutes before the appointment time allows you to check-in and complete forms and assists us to complete your appointment as efficiently as possible.

To change the date/time of your appointment call the WIC office at 1-800-781-4449, x3 or (805) 981-5251.

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